

Malone Memorial Recreation Park

FORM I

Request for use of Rec Park Facilities or Fields

Return to: Recreation Park Assistant Director

Please check the requested facilities (\$ - Denotes that a use fee applies)

- | | |
|---|--|
| <input type="checkbox"/> Kelly Pavilion (\$)
<input type="checkbox"/> Front Rec Park Pavilion (\$)
<input type="checkbox"/> Pine Tree Picnic Area
<input type="checkbox"/> Play Ground Picnic Area
<input type="checkbox"/> Rotary Pavilion (\$)
<input type="checkbox"/> Diamond #1 Duane Street Side (\$)
<input type="checkbox"/> Diamond #2 Duane Street Side (\$)
<input type="checkbox"/> Yonkoski Field (4)
<input type="checkbox"/> Middle Field State Street Side (\$)
<input type="checkbox"/> Upper Field #1 State Street Side (\$) | <input type="checkbox"/> Upper Field #2 State Street Side (\$)
<input type="checkbox"/> West Street Field (\$)
<input type="checkbox"/> Cross Country Course
<input type="checkbox"/> Volley Ball Court
<input type="checkbox"/> Tennis Courts
<input type="checkbox"/> Basketball Courts
<input type="checkbox"/> Rotary Pond (Paddle Board/Kayaks)
<input type="checkbox"/> Malone Civic Center/Ice Arena (\$)
<input type="checkbox"/> Yonkoski Concession Stand (\$)
<input type="checkbox"/> Arsenal Green
<input type="checkbox"/> Other _____ |
|---|--|

Application Date: _____

Organization/Person in Charge

Business Name:	Contact Name:
Street Address:	Email:
City, State, Zip	Phone:

Request Details

Dates Requested	
Time Requested	
Number of people <u>organizing</u> event	
Number of people <u>attending</u> event	
Admission or donation charged?	Yes _____ No _____ Amount \$ _____
Is the purpose to provide recreation?	Yes _____ No _____ Type: _____ If not recreational, does it involve activity ancillary to the Park's recreational purposes? Yes _____ No _____

Request Details Continued

<p>Does the promoter of the event have Insurance coverage? Notes:</p>	<p>Yes _____ No _____</p> <p>Is the village of Malone named as additional insured on said coverage? Yes _____ No _____ (Please provide a copy of Certificate of Insurance and Additional Insured Endorsement)</p>
<p>Is the event a carnival, circus or fair? Notes:</p>	<p>Yes _____ No _____</p> <p>If yes, does it involve the use of mechanical amusement devices? Yes _____ No _____</p> <p>Will there be sports or athletic contests or exhibitions sponsored? Yes _____ No _____</p>
<p>Will alcoholic beverages be sold/and Or consumed in conjunction with the event?</p>	<p>Yes _____ No _____</p> <p>If yes, does the applicant have license to do so? Yes _____ NO _____</p> <p>Is there so-called "Dram Shop" Insurance? Yes _____ No _____</p> <p>Is the village named as additional Insured? Yes _____ No _____ (Please provide a copy of license/ Additional Insured Endorsement)</p>

The undersigned is over 21 years of age and agrees to be responsible to the Village of Malone for the use and care of the facilities. He/she, on behalf of the Organization/Individual does hereby covenant and agree to defend, indemnify and hold harmless the Village of Malone from and against any and all liability, loss, damages, claims, or actions (including costs and attorney's fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Malone's property, facilities and/or services by Organization/Individual.

Signature of Rec Park Director r Date

Park use: Approved _____ Denied _____ Reason: _____

Alcohol use: Approved _____ Denied _____ Reason: _____

Insurance: Adequate _____ Additional required _____

Signature of Village Representative Date

Reservation Fee Amount _____ Date of Payment: _____ Receipt Number _____

Signature of Village Treasurer Date

VILLAGE OF MALONE

GUIDELINES FOR USE OF FACILITIES

When not in use for Malone recreation park programming purposes, Malone Recreation park buildings and facilities may be used for educational, civic or recreational purposes by the community.

1. Sponsoring organizations and individuals shall adhere to all regulations outlined by the Village of Malone Code, Chapter 44 (Recreation Park Regulations) as follows:

44-1 Compliance with regulations required.

All persons bathing, swimming or playing at, entering or remaining upon or in any way using or occupying that area of land situate in the Town and Village of Malone generally known as the "Malone Recreation Park," to include that body of water located thereon and commonly known as "Rotary Lake," and supervised by the Town and Village of Malone and the Malone Recreation Commission shall be subject and amenable to the terms of this local law, the directives and regulations promulgated by the said Commission and the directives of those lifeguards, playground superintendents and other personnel employed by the said Commission and/or the Town or Village of Malone to supervise the said Malone Recreation Park.

44-2 Permission required for after-hours use.

No person shall bathe, swim or play at or in any way enter or remain upon, use or occupy the said Malone Recreation Park at any time other than the periods of time specified herein, without the express written consent of the Malone Recreation Commission and the Village Board of the Village of Malone.

44-4 Use of beaches and swimming facilities.

During the said season, swimming, bathing, wading and any other form of use of said Rotary Lake, and the beaches and docks adjoining same, shall be allowed only during those hours specified for swimming and only when lifeguards, employed as such by the said Commission, town or village, shall be on duty. During those times so permitted for swimming, bathing, wading and any other form of use of the said Rotary Lake, and the beaches and docks adjoining same, such use shall be confined to those areas so designated for same by the Commission, town, village, their agents or employees.

44-5 Boats and swimming apparatus.

No person shall take any boat, motor-powered or otherwise, raft, mattress, tube or other apparatus, inflatable or non-inflatable, to include any and all types of snorkel or diving gear, to the said park or lake for use in the said lake, except as permitted at the direction of said lifeguards.

44-6 Use of lake restricted.

Any use of the said lake, docks or beaches at any time or place not specifically authorized by this local law, and/or any use of same at a time when the said lifeguards are not in attendance and on duty shall constitute a violation of this local law and an act of trespass.

44-7 Vehicles in park.

A. Except as permitted herein or as otherwise permitted by law, no person other than a member of the said Commission or an agent or employee of the said Commission, town or village shall use or operate any vehicle, as defined in the Vehicle and Traffic Law, and/or any snowmobile, as defined in the Conservation Law, on, across or upon any portion of the said Recreation Park, including but not limited to the said Rotary Lake. B. During that period of time specified as the season for use of the said park, and between the hours of 8:00 a.m. and 9:00 p.m., no person other than a member of the said Commission or an agent or employee of the said Commission, town or village shall use, operate or park any vehicle of any kind on, across or upon any portion of the said Recreation Park, except in those areas specifically authorized for the use, operation and/or parking of said vehicles. C. Any such use or operation of any such vehicle on, about or upon the said Recreation Park and/or the said lake at any time or place not specifically authorized by this local law shall constitute a violation of this local law and an act of trespass.

44-8 Animals prohibited.

No person shall, at any time, bring or permit to run at large at the said Recreation Park any dog, cat, horse or other animal of any kind

44-9 Sports and firearms.

A. Except as otherwise permitted by law, no person or persons shall carry, fire or discharge any gun, pistol, firearm, bow and arrow or any weapon of any kind at the said Recreation Park. B. No person or persons shall trap or hunt wild birds, quadrupeds or fur-bearing animals. C. No person shall fish at the said Recreation Park and/or the said Rotary Lake, except at those times and in those places specifically authorized by the said Commission. D. No person shall engage in skiing, skating, sledding, sleighing or hockey or in any other winter sport without written consent of the said Commission and village, and, if such written permission is obtained, only at such times and places as may be specifically so authorized. E. No person or persons shall play and/or practice golf at the said Recreation Park without the written consent of the Malone Recreation Commission. F. No person shall play or practice any other sport at the said Recreation Park, or on the said lake unless permission is first obtained from the said Commission, town or village and unless the playing or practicing of such sport is supervised by the Commission, town or village or an agent or employee of one of them.

44-10 Containers; alcoholic beverages; rubbish disposal.

A. No container, receptacle or bottle comprised of glass or glassware may be sold, transferred, brought, conveyed, carried or in any way utilized at the said Recreation Park or the said lake, except in those areas specifically designated by the said Commission and the village. **B.** No alcoholic beverages of any kind may be sold, transferred, brought, conveyed, carried or in any way utilized at the said Recreation Park or lake, except in those areas specifically designated by the said Commission and the village. **C.** No person shall deposit rubbish, papers, cans or waste materials of any kind on any portion of the said park or lake, excepting in baskets or receptacles maintained and provided for such purpose.

44-10.1 Tobacco.[Added 7-24-2017]

The areas of parks where children are present including picnic areas, sports areas, spectator areas, park buildings, beach areas and parking lots in the Village of Malone are designated as tobacco-free zones and will be posted as such

44-11 Camping; fires; fireworks.

A. No person shall camp on any portion of the said park for any period of time, without specific written permission of the Commission and village. "Camp" shall include but not be limited to the use of any vehicle to sleep in and the sleeping on any portion of the said park after sundown. **B.** No campfires, bonfires or fires of any kind or nature shall be permitted on any portion of the said Recreation Park, except at those times and in those places specifically designated by the said Commission and the village. **C.** No fireworks or explosive devices of any kind or nature shall be displayed, sold, transferred, brought, conveyed, carried or in any way utilized at any time or place in the said Recreation Park without the specific written consent of the said Commission and the said village.

44-12 Party permits.

Groups of 20 or more persons must obtain a permit from the said Commission or village to hold a picnic or party at the said park. Upon approval of the Park Superintendent, such a permit shall be issued subject to the following conditions:

A. The said picnic or party must be restricted to areas specifically designated for such purpose. **B.** The granting of the permit does not give the recipients thereof exclusive use of the park or any area thereof. **C.** The permit shall specify which area of the park the group may use for such picnic or party. **D.** The permit shall expire at 9:00 p.m. of the day for which it is granted, unless a written extension is obtained from the said Commission or village. **E.** The applicant assumes liability for the acts of all persons comprising the group to whom the permit was granted and is responsible for the conduct of members of his group. **F.** Such permit may be revoked for the violation of any of the provisions of this local law

44-13 Removal of vegetation.

A. It is hereby declared the policy of the Village Board to provide for proper usage of the said park by preventing all manner of removal or destruction of the grass and natural vegetation in the park areas and to help control erosion, waste and destruction of such lands. By this local law, the Village Board seeks to remove the danger of erosion caused by the removal or destruction of grass or natural vegetation. **B.** No person shall move, remove or destroy any grass or natural growth of vegetation whatsoever from any lands in the said park, except as herein provided.

44-14 Nonliability of village.

The village will not be responsible in any manner for any article that may be stolen from bathhouses or automobiles, nor for any automobile that may be stolen from or damaged while upon the said park.

§ 44-15 Disorderly conduct.

Any person who, with intent to provoke a breach of the peace, or whereby a breach of the peace may be occasioned, commits any of the following acts shall be deemed to have committed the offense of disorderly conduct: **A.** Uses offensive, disorderly, threatening, abusive or insulting language, conduct or behavior. **B.** Acts in such a manner as to annoy, disturb, interfere with, obstruct or be offensive to others. **C.** Unlawfully congregates with others at the park and refuses to move on when ordered by an authorized agent or employee of the said Commission, town or village. **D.** By his actions causes a crowd to collect, except when lawfully addressing such a crowd. **E.** Interferes with any person in any place by jostling against such person or unnecessarily crowding him.

44-16 Penalties for offenses.

Any person who violates any portion of this local law shall be subject to a fine not to exceed \$50 and/or imprisonment for a period of 16 days for each offense.

2. The president or other responsible representative of the organization requesting to use the facility shall sign the Application and Guidelines forms and submit them to the Village of Malone Recreation Park Director or Village Office at least 14 days before the requested date.
3. Any organization using a Malone rec park facility must agree to enforce all rules and regulations in effect to ensure proper safety, sanitation and protection of the Malone Rec Park property. Oral instructions given by rec park personnel in charge of the facility concerning safety and sanitary procedures must be observed.
4. A certificate of insurance may be required depending upon use.

5. The following is a schedule of minimum charges, which may apply for each facility. The fee may be greater depending upon the nature or length of the use.

Pavilion Fees

Pavilion	Cost for 4 hours	Cost for each hour beyond 4 hours. (To be scheduled before event)
Kelly Pavilion	\$50	\$10
Rotary Pavilion	\$30	\$10
Rec Park Pavilion	\$30	\$10

Concession Use Fees

Building	Cost per week
Yonkoski Concession Stand	\$50

Field Use Fees:

	2020-2021
Field use fee per team	\$250

6. The approved requestor is responsible for the supervision of all participants at all times during the event. Failure of the requestor to provide proper supervision may result in future revocation of facility use.
7. Final Malone Rec Park approval of a facility request will culminate with the scheduling of the event. Should the requestor need to change event details after final approval, including but not limited to time, date, duration or cancellation, the requestor must notify the Malone Rec Park Director. Failure to notify the director of changes, may result in future revocation of facility use.

Applicant Signature

Date