

At a Work Session of the Malone Village Board,  
held on December 16, 2020 at 9:00 AM at 343  
West Main Street the following were present:

Andrea Dumas	Mayor
Matt Boyea	Trustee
Brian Langdon	Trustee
Norman Bonner	Trustee
Archie McKee	Trustee

Also in attendance:

Kristine Lashway, Treasurer  
Rebahka Scaccia, Village Clerk  
Adam Soulia, Liberty Utilities

Mayor Dumas call the meeting to order at 9:10AM.

#### **Admin Building Fuel Discussion**

➤ **Adam Soulia – Liberty Utilities**

Adam Soulia presented the benefits of Natural Gas usage as a municipality. He noted some key incentive offers currently being provided by Liberty Utilities for those who make the switch to Natural Gas. He noted that there is already a service line that runs about 20 feet behind the office building. Liberty Utilities could provide the Village of Malone with a cost analysis if provided with a record of the Village's fuel oil consumption over the past year.

### **VILLAGE OF MALONE RESOLUTION NO. 176-2020**

#### **AUTHORIZATION FOR MAYOR TO SIGN ALL AGREEMENT DOCUMENTS FOR NEW NATURAL GAS SERVICE WITH LIBERTY UTILITIES**

**WHEREAS**, the Village of Malone has been researching the benefits of moving from fuel oil to natural gas for heating purposes; and

**WHEREAS**, Liberty Utilities has a gas service line that runs twenty feet behind the Village Offices located at 343 West Main Street; and

**WHEREAS**, the Village is facing an emergency Boiler replacement and an impending freezing of the ground due to Winter having begun;

**NOW, THEREFORE BE IT RESOLVED**, the Village Board of Trustees does hereby grant authority to the Mayor to sign all agreement documents for new Natural Gas service with Liberty Utilities at the Village Office.

Motion Made By: Trustee Boyea  
Seconded By: Trustee McKee  
Approved by Board of Trustees on: December 16, 2020

**Citizen's Advocate**

- **Monthly Harison Place Update**

**MCM Development Malone, LLC**

- **Request for Special Use of Sidewalk -- TABLED**

Request has been forwarded to Rob Haynes with the NYS DOT for his consideration.

**Grant Opportunity**

- **Downtown NYS Main Street Grant**

**VILLAGE OF MALONE  
RESOLUTION NO. 177-2020**

**AUTHORIZATION FOR MAYOR TO SIGN AGREEMENT WITH LDC**

**WHEREAS**, the Village of Malone has an opportunity to apply for a Downtown NYS Main Street Grant for up to \$500,000 in assistance for the Downtown Main Street Project; and

**WHEREAS**, In-Site Architecture has submitted a proposal to write the grant at a cost of \$6,500 to \$9,500; and

**WHEREAS**, Local Development Corporation (LDC) has agreed to split the fees with the Village of Malone for In-Site Architecture to write the grant;

**NOW, THEREFORE BE IT RESOLVED**, the Village Board of Trustees does hereby authorize the Mayor to sign an agreement with LDC to accept In-Site Architecture's proposal to write the grant at a maximum cost to the Village of Malone of \$4,750.

Motion Made By: Trustee Bonner  
Seconded By: Trustee McKee  
Approved by Board of Trustees on: December 16, 2020

- **AARCH Research – TABLED until December 30<sup>th</sup> Work Session**

Trustee Langdon left the meeting at 10:01 AM.

**Street Light Discussion – TABLED until December 30<sup>th</sup> Work Session**

- **NY Power Authority**
- **Centrica Business Solutions**

**Rural Development – DPW Project**

- **Loan Resolution**

**VILLAGE OF MALONE  
RESOLUTION NO. 178-2020**

**AUTHORIZATION FOR MAYOR TO SIGN LOAN RESOLUTION FOR RURAL  
DEVELOPMENT FOR DPW PROJECT**

**WHEREAS**, the Village of Malone has received the attached Loan Resolution in the amount of \$4,296,000 for signing and submission to Rural Development for the DPW Capitol Project; and

**WHEREAS**, this document must be submitted to move the Project forward;

**NOW, THEREFORE BE IT RESOLVED**, the Village Board of Trustees does hereby grant authority to the Mayor to sign the Loan Resolution for submission to Rural Development for the DPW Capital Project.

Motion Made By: Trustee McKee  
Seconded By: Trustee Bonner  
Approved by Board of Trustees on: December 16, 2020

**Code Enforcement Officer**

- **Notice of Benefits for Brian Lamondie**

**VILLAGE OF MALONE  
RESOLUTION NO. 179-2020**

**APPROVAL OF NOTICE OF BENEFITS FOR CODE OFFICER LAMONDIE**

**NOW THEREFORE BE IT RESOLVED:** The Village Board of Trustees approves the Notice of Benefits for Code Enforcement Officer Brian Lamondie.

Motion Made By: Trustee Boyea  
Seconded By: Trustee Bonner  
Approved By Board of Trustees on: December 16, 2020

**Land Purchase**

- **Schickel to Malone Joint Recreation Commission**

**VILLAGE OF MALONE  
RESOLUTION NO. 180-2020**

**AUTHORIZATION OF PAYMENT FOR REC PARK COMMISSION LAND  
PURCHASE**

**WHEREAS**, current rec park trails are partially located on private land not owned by the Village of Malone or the Rec Park; and

**WHEREAS**, the current owner of the property has expressed interest in selling 22 acres of land adjacent to the Rec Park (which holds the above mentioned trails); and

**WHEREAS**, the Joint Rec Commission has the financial resources to make this purchase;

**WHEREAS**, Fischer, Bassette, Muldowney & MacArdle, LLP have submitted the appropriate Buyer's statement for review, approval and payment in the amount of \$15,561.74;

**NOW THEREFORE BE IT RESOLVED**, The Village Board of Trustees approves the purchase of Real Property and payment of the attached Buyer's Statement, at a cost of \$15,561.74, for the Rec Park Commission, from the Joint Rec Fund.

Motion Made By: Trustee Bonner  
Seconded By: Trustee Boyea  
Approved By the Board of Trustees on: December 16, 2020

**Pay Bills**

<b>Fund</b>	<b>Amount</b>	<b># of Bills Audited</b>
General/Sewer/Water	\$ 3,315.65	13
Joint Recreation Fund	\$ 15,259.76	3
Trust & Agency	\$ 126,212.53	7
<b>Grand Total</b>	<b>\$ 144,787.94</b>	<b>23</b>

Upon the motion of Trustee Boyea with a second by Trustee McKee and unanimously carried to approve the bills as amended and place on file.

**Policy & Procedures – TABLED until December 30<sup>th</sup> Work Session**

- Smoking Policy
- Vehicle Usage Policy
- Discrimination and Harassment Policy
- Sexual Harassment Prevention Policy
- Workplace Violence Prevention Policy
- Family and Medical Leave Policy
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Motion to adjourn by Trustee Bonner at 11:28 AM.

Respectfully submitted,

  
Rebahka Scaccia, Village Clerk

