

At the Regular Meeting of the Malone Village Board, held on December 28, 2020 at 6:00 PM at 343 West Main Street the following were present:

Andrea Dumas	Mayor
Matthew Boyea	Trustee
Norman Bonner	Trustee
Brian Langdon	Trustee
Archie McKee	Trustee

Also in attendance:

Kristine Lashway, Village Treasurer
Rebahka Scaccia, Village Clerk
Alex Viola, Telegram
Dr. Calvin Martin, Resident
Tom Shultz, Resident/Business Owner
Dave Rohe, DANC

Excused Absence:

Christopher Premo, Chief of Police

Mayor Dumas opened the regular meeting at 6:03PM.

APPROVE THE MINUTES OF THE ORGANIZATIONAL MEETING: 12/07/2020

Upon the motion of Trustee Boyea with a second by Trustee Langdon and unanimously carried to approve the minutes as presented and placed on file.

APPROVE THE MINUTES OF THE REGULAR MEETING: 12/07/2020

Upon the motion of Trustee McKee with a second by Trustee Boyea and unanimously carried to approve the minutes as presented and placed on file.

APPROVE THE MINUTES OF THE WORK SESSION: 12/09/2020

Upon the motion of Trustee Langdon with a second by Trustee McKee and unanimously carried to approve the minutes as presented and placed on file.

APPROVE THE MINUTES OF THE WORK SESSION: 12/16/2020

Upon the motion of Trustee Boyea with a second by Trustee McKee and unanimously carried to approve the minutes as presented and placed on file.

PAY BILLS:

Fund	Amount	# of Bills Audited
Debt Service Fund	\$ 5,343.75	1
DPW Bldg. Capital Project	\$ 14,204.07	3
Economic Development Fund	\$ 906.25	2
General/Sewer/Water	\$ 172,740.12	81
Joint Recreation Fund	\$ 1,257.57	4
Trust & Agency	\$ 67,738.27	4
Grand Total	\$ 262,190.03	95

Upon the motion of Trustee McKee with a second by Trustee Boyea and unanimously carried to approve the bills as amended and place on file.

SIDEWALK APPLICATION:

- **82 Academy Street – George Bormann**

Upon the motion of Trustee Bonner with a second by Trustee McKee and unanimously carried to approve the Sidewalk Application for George Bormann at 82 Academy St.

NEW BUSINESS:

- **T-Mobile – Water Tower Lease Antenna Upgrade – TABLED**
- **DANC November Monthly Report – Dave Rohe**

Report submitted by Dave Rohe of DANC and placed on file.

**VILLAGE OF MALONE
RESOLUTION NO. 185-2020**

**AUTHORIZATION FOR DANC TO GO OUT TO BID FOR FIRE ALARM
IMPROVEMENTS AT WATER POLLUTION CONTROL FACILITY**

WHEREAS, The Village of Malone Water Pollution Control Facility has experienced a number of lightning strikes causing continued damage to the existing Fire Alarm equipment; and

WHEREAS, the Village of Malone has requested that DANC develop a Notice to Bidders for the replacement of the WPCF Fire Alarm System, and is in receipt of the proposed Notice;

NOW, THEREFORE BE IT RESOLVED: The Board of Trustees has authorized DANC to go out to bid for the replacement of the WPCF Fire Alarm System at the Village of Malone Water Pollution Control Facility.

Motion Made By: Trustee Langdon
Seconded By: Trustee Boyea
Approved By Board of Trustees on: December 28, 2020

➤ **DPW Project – USDA Preliminary Documents**

**VILLAGE OF MALONE
RESOLUTION NO. 186-2020**

APPROVAL OF AND AUTHORIZATION TO SIGN REVISED USDA PRELIMINARY DOCUMENTS

WHEREAS, the Village of Malone is on schedule to begin soliciting bids for the DPW Capital Building Project in January; and

WHEREAS, Barclay & Damon have submitted revised USDA Preliminary Documents for review and signature;

NOW, THEREFORE BE IT RESOLVED, the Village Board of Trustees approves the revised Preliminary Opinion, Form of Bond, Form Certificate of Determination, and Final Opinion of Bond Counsel and authorizes the signing of said documents.

Motion Made By: Trustee McKee
Seconded By: Trustee Langdon
Approved by Board of Trustees on: December 28, 2020

➤ **Rotary Lake Winter Skating**

Board will contact the Village's current insurance agent to ascertain the extent of the current coverage for the Park.

➤ **Resolution No. 181-2020 – Adoption of New Retention Schedule LGS-01**

**VILLAGE OF MALONE
RESOLUTION NO. 181-2020**

ADOPTION OF THE NEW LGS-1 RECORDS RETENTION AND DISPOSITION SCHEDULE

WHEREAS, the New Retention and Disposition Schedule for New York Local Government Records, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law (LGS-1) supersedes and replaces the formerly adopted MU-1 Retention and Disposition Schedule; and

WHEREAS, no municipal records can be disposed of until this new LGS-1 has been adopted by the local municipality;

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of the Village of Malone, that Retention and Disposition Schedule for New York Local Government Records, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

BE IT FURTHER RESOLVED, that in accordance with Article 57-A:

- A. Only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records after they have met the minimum retention periods described therein;
- B. Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Motion Made By: Trustee McKee

Seconded By: Trustee Bonner

Approved By Board of Trustees on: December 28, 2020

➤ **Resolution No. 182-2020 – Municipal Resolution for Foothills ARTSociety**

**VILLAGE OF MALONE
RESOLUTION NO. 182-2020**

FOOTHILLS ARTSOCIETY GRANT APPLICATION SUPPORT AND ENDORSEMENT

Resolution by the Village of Malone Board of Trustees approving and endorsing Foothills ARTSociety in its application to NYS Homes and Community Renewal for funding under the New York Main Street Technical Assistance Project;

WHEREAS, the Foothills ARTSociety desires to apply for \$20,000 in financial assistance through the 2021 Consolidated Funding Application (CFA) under the New York Main Street Technical Assistance Project; and

WHEREAS, the application proposes funding to assist in completing a building adaptive re-use analysis, including a market analysis and clear scope of work plan for Malone’s Main Street; and

WHEREAS, the proposed funding will contribute to ongoing community revitalization efforts; and

WHEREAS, the grant application requires that the applicant obtain the approval and endorsement of the governing body of the municipality in which the project will be located;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Malone approves and endorses the 2021 New York Main Street Technical Assistance Project for assistance prepared and to be submitted by Foothills ARTSociety.

Motion Made By: Trustee Bonner

Seconded By: Trustee McKee

Approves by Board of Trustees on: December 28, 2020

➤ **Resolution No. 183-2020 – Extension of the Current CFSWMA Contract –
TABLED**

➤ **Resolution No. 184-2020 – Budget Amendment #11 – 2020-2021 Budget**

**VILLAGE OF MALONE
RESOLUTION NO. 184-2020
2020-2021 BUDGET AMENDMENT NO. 11**

Related to the appropriation and/or transfer of funds:

NOW, THEREFORE BE IT RESOLVED: The Village Board of Trustees amends their Budget as follows:

\$7,000.00 from Account No. A1420.440 Attorney Fees

\$3,614.00 from Account No. A1430.440 Professional Services

\$4,000.00 from Account No. A3620.150 Code Officer Salary

As Follows:

\$14,614.00 to Account No. A1410.150 Village Clerk Salary (Due to retired clerk’s payout)

\$1,435.66 from Account No. A3120.171 Crossing Guard Pay

\$1,000.00 from Account No. A1010.470 Mayor Training Contractual

\$1,000.00 from Account No. A1320.400 Professional Services

\$1,000.00 from Account No. A1990.00 General Fund Contingency

\$3,750.00 from Account No. A3620.150 Code Officer pay

As Follows:

\$8,185.66 to Account No. A3120.460 Police Building Maintenance (Spray Foam)

\$797.56 from Account No. A 511S Appropriated State Forfeiture Fund Reserve

As Follows:

\$797.56 to Account No. A312.0.491RS Police Other Expenses State Forfeiture Fund (Purchase Orders: 21-00987 & 21-01006)

\$435.00 from Account No. A1990.00 General Fund Contingency

As Follows:

\$435.00 to Account No. A3120.480 K9 Supplies & Materials (from FYE 5/31/20)

\$4,112.50 from Account No. A5110.410.40 Blacktop

As Follows:

\$2,189.47 to Account No. A5010.150.01 Public Works Supervisor

\$360.53 to Account No. A5110.161 Street OT Pay

\$1,562.50 to Account No. A5110.166 Health Insurance Buy-Out

\$9,705.32 from Account No. A5110.160 Streets Regular Pay

As Follows:

\$9,452.78 to Account No. A8560.160 Shade Tree Salaries (PRs 15-16)

\$252.54 to Account No. 8560.461 Shade Tree Equipment Maintenance (Chain Saw repairs)

Increase Revenue Code CM2170 Loan Interest by \$906.25

Increase Appropriation Code CM8687.440 Attorney Fees by \$906.25

\$2,000.02 from Account No. F1990.00 Water Contingency

As Follows:

\$2,000.00 to Account No. F8340.440 Water Purchased Services (DANC Class D Operator)

.02 to Account No. F9901.500 Water Tower Debt Service

\$1,433.32 from Account No. G8120.160 Sewer Wages

As Follows:

\$600.00 to Account No. G8120.161 Sewer OT

\$833.32 to Account No. G8130.166 Health Insurance Cash Buy-Out

\$500.00 from Account No. J7140.410 Supplies & Materials

\$500.00 from Account No. J7140.410.30 Playground Equipment

\$250.00 from Account No. J7140.420.10 Duane Street Electric

\$250.00 from Account No. J7140.420.20 State Street Electric

\$105.22 from Account No. J7140.424 Website Updates

As Follows:
\$1,605.22 to Account No. J9050.800 Unemployment Claims

Motion Made By: Trustee McKee
Seconded By: Trustee Bonner
Approved by Board of Trustees on 12/28/2020

TREASURER REPORT: The Village received notification that the DCJS has approved payment of the requested voucher in the amount of \$10,000, after receiving the requested OCS documentation from the Village Treasurer. This requested voucher was for the payment of the National Criminal History Improvement Program (NCHIP) Grant that had been awarded to the Village Police Department as submitted by Chief Premo.

Sixty water meters have been installed to date, 28 new e-billing requests have been received which will save on quarterly postage and water and sewer billing will be done this week.

DPW: A number of the damaged or dead trees throughout the Village have been removed. There are some trees down in the Salmon River that the Village is offering to provide shared services with the Town for their removal. An inventory of all the equipment at the DPW garage is being completed. The Sewer Foreman is taking an inventory of any remaining manholes that need to be replaced and/or added to the GIS system. All hydrant flushing has been completed for the year.

The Village is working on a strong letter of notice to all property owners who have their water turned off or on by any individual who is not currently employed by the Village of Malone. The letter will include a copy of the Village Local Law.

POLICE REPORT -- Excused

CODE – Reports submitted on Building Permit Activity and Violation Activity for December 4, 2020 – December 28, 2020.

NEXT MEETING: Monday, January 11, 2021 at 6:00PM; Wednesday Work Sessions at 9:00. (No Work Session on December 30, 2020)

PUBLIC COMMENTS:

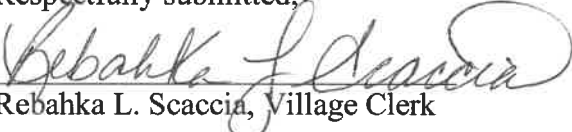
Tom Shultz loves his new water meters.

Dr. Martin asked what was happening with the Gorman Building. Mayor Dumas noted that Citizen's Advocates was working through their grant processes and moving toward the working through their demolition paperwork.

ADJOURNMENT:

Upon the motion of Trustee Boyea to adjourn the meeting at 7:24PM.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Rebahka L. Scaccia". The signature is written in black ink and is positioned above the printed name.

Rebahka L. Scaccia, Village Clerk