

At a Regular Meeting of the Malone Village Board,
held on March 23, 2020 at 3:00 PM via
teleconference, the following were dialed in:

| | |
|---------------|---------|
| Andrea Dumas | Mayor |
| Matt Boyea | Trustee |
| Norm Bonner | Trustee |
| Brian Langdon | Trustee |
| Archie McKee | Trustee |

Also in attendance:

Cheryl Cook, Village Clerk
Rebahka Scaccia, Temp Village Clerk
Kevin Feuka & Sandra March C2AE
Chief Chris Premo

Kristine Lashway, Treasurer
EJ Conzola, Telegram
Tom Schulz

APPROVE THE MINUTES OF THE REGULAR MEETING: 03/09/2020

Upon the motion of Trustee Langdon with a second by Trustee Boyea and unanimously carried to approve the minutes as presented and placed on file.

APPROVE THE MINUTES OF THE WORK SESSION: 03/12/2020

Upon the motion of Trustee Bonner with a second by Trustee Boyea and unanimously carried to approve the minutes as presented and placed on file.

APPROVE THE MINUTES OF THE BUDGET MEETING #3: 03/14/2020

Upon the motion of Trustee Bonner with a second by Trustee Boyea and unanimously carried to approve the minutes as presented and placed on file.

APPROVE THE MINUTES OF THE SPECIAL MEETING: 03/16/2020

Upon the motion of Trustee Langdon with a second by Trustee Bonner and unanimously carried to approve the minutes as presented and placed on file.

APPROVE THE MINUTES OF THE WORK SESSION: 03/17/2020

Upon the motion of Trustee Bonner with a second by Trustee Boyea and unanimously carried to approve the minutes as presented and placed on file.

PAY BILLS:

| Fund | Amount | # of Bills Audited |
|---------------------|---------------|---------------------------|
| DPW Bldg CP | \$ 10,960.00 | 2 |
| General/Sewer/Water | \$ 81,509.09 | 46 |
| Joint Recreation | \$ 36.52 | 1 |

| | | |
|----------------------|----------------------|-----------|
| State Grant Fund | \$ 3,138.04 | 1 |
| Trust & Agency | \$ 147,317.49 | 12 |
| WWTP Capital Project | \$ 916.00 | 1 |
| Grand Total | \$ 243,877.14 | 63 |

Upon the motion of Trustee Bonner with a second by Trustee Boyea and unanimously carried to approve the bills as presented for payment by Treasurer Lashway.

COMMITTEE REPORTS: None.

CORRESPONDENCE: Kevin St. Hilaire has written a letter with regards to his heavy equipment class at BOCES. When school resumes session, if it does, we will welcome the students down at DPW. We also talked about one of their classes coming to look at our upstairs and maybe do some renovations.

A letter of interest to be on the Rec Commission was received from a Terry Ashlaw of Burke, NY. He is BOCES Trade Teacher. This will be discussed at the Rec Commission level as he is not a resident of the Village or Town.

Congratulations to Rebahka on becoming a Notary Public.

Frank Riley, retired Public Works and Construction Maintenance Supervisor has started work today for the Village of Malone. Working Monday through Friday for 3-4 hours per day assisting DPW with the daily schedule as Gerald Fisher is still out.

NEW BUSINESS:

Kevin Feuka and Sandra March C2AE Architecture/Engineering – They wanted to introduce themselves and let us know they are located in Canton. They gave an overview of what their firm does. They are formerly known as Burley and Guminiack, who we have done business with before. We work with many municipalities in Franklin County. They do not do contract operations.

Kevin Nichols – Flanagan Hotel – Will be discussed in Executive session.

Shared Services Agreement Between County of Franklin and Town/Village of Malone – We enter into an agreement every year for the use of each other's equipment.

Upon the motion of Trustee Bonner with a second by Trustee Boyea and unanimously carried to approve the shared services agreement as presented and placed on file.

County of Franklin Family and Medical Leave Policy – Discussion of Village possibly adopting a similar policy. This will be tabled until we can get further information.

Discussion of Operations for the next two weeks – Protocol for DPW, PD, Water/Sewer Billing and Payments, Birth and Death Records Requests and filling. For two weeks we have shut down the day to day operations in the village offices to the public due to COVID 19. We are open, but with limited staff, manning phones and helping customers the best we can by using the drop box and mail. DPW has six men working on alternate shifts. Chief Premo has a full staff but working staggered shift work. He is not letting anyone enter the station. We are reaching out by social media and the website to let people know what is going on. The water and sewer billing will get done when it gets done.

HOME GRANT - Approval for Dick Edwards to release remaining eleven (11) Home Grant Discharges at the quoted price of \$500 for all.

Upon the motion of Trustee Langdon with a second by Trustee McKee and unanimously carried to approve Attorney Edwards to prepare the discharge of mortgages at a time to be determined after the COVID-19 is cleared.

Approval of Cost for 343 W. Main St. Window Washing - \$250 – Trustee Langdon felt that this was a non-essential item right now. The staff have volunteered on a nice day to do it. Calvin Martin said he could send his worker over too at no charge once we get his insurance policy.

Resolution 23-2020 – Budget Amendment

VILLAGE OF MALONE

RESOLUTION NO. 23-2020

2019-2020 BUDGET AMENDMENT NO. 18

Related to the appropriation and/or transfer of funds:

NOW, THEREFORE BE IT RESOLVED: The Village Board of Trustees amends their Budget as follows:

\$50.00 from Account No. A1410.470 Clerk Training

As Follows:

\$50.00 to Account No. A1460.410 Records Management Supplies & Materials

\$200 from Account No. A3120.160 Police Officers Pay

As Follows:

\$200 to Account No. A3120.162 Police Out of Title Work

\$100 from Account No. A5010.448 Street Administration Membership Dues

As Follows:

\$100 to Account No. A5010.443 Street Administration Advertising

\$400 from Account No. F8310.160 Water Support Staff Pay

As Follows:

\$400 to Account No. F8310.1461 Water OT

\$2,985.21 from Account No. J1990 Joint Rec Contingency

As Follows:

\$2,985.21 to Account No. J7140.150 Recreation Leader

\$534.43 from Account No. A 511S Appropriated State Forfeiture Fund Reserve

As Follows:

\$534.43 to Account No. A312.0.491RS Police Other Expenses State Forfeiture Fund (Purchase Orders: 20-00759, 20-00831, 20-00898)

Motion Made By: Trustee McKee

Seconded By: Trustee Bonner

Approved by Board of Trustees on 3/23/2020

TREASURER'S REPORT:

Presentation of Tentative Budget for 2020-2021 – We need to do another over-view so we don't override the tax cap. We need to reduce in the General Fund. We might want to increase the water and sewer rates. Trustee McKee has provided recommendations to the Board in all funds. Chief Premo said he is okay with decreasing the line item in the dispatchers. Another budget session will be by teleconference on Thursday, March 26, 2020 at 1:00 PM

DPW REPORT: Frank Riley will give us an update on March 24.

POLICE CHIEF: He is being very careful with his staff taking all precautions seriously.

NEXT MEETING: Monday, April 13, 2020 – Work Sessions on hold right now.

PUBLIC COMMENTS: Tom Schulz just had a question about the "Mill Park" and if we were going to name it that.

EXECUTIVE SESSION: Contractual with Board of Trustees, Mayor, Treasurer, Clerks and Attorney.

Upon the motion of Trustee McKee with a second by Trustee Boyea and unanimously carried to go into executive session at 4:11 PM.

Upon the motion of Trustee Bonner with a second by Mayor Dumas and unanimously carried to come out of executive session at 5:14 PM.

Upon the motion of Trustee Bonner with a second by Mayor Dumas and unanimously carried to go into regular session.

ADJOURNMENT:

Upon the motion of Trustee Bonner to adjourn the meeting at 5:17 PM.

Respectfully submitted,


Cheryl A. Cook, Village Clerk