

At a Work Session of the Malone Village Board,  
held on September 9, 2020 at 9:00 AM at 343 West  
Main Street the following were present:

Andrea Dumas	Mayor
Matt Boyea	Trustee
Archie McKee	Trustee
Norm Bonner	Trustee
Brain Langdon	Trustee

Also in attendance:

Rebaha Scaccia, Village Clerk  
Kristine Lashway, Treasurer  
James Button, Citizen Advocates  
Paul Goodrow, Citizen Advocates

Mayor Dumas called the work session to order at 9:00 AM.

As a matter of courtesy to the Village Board, Citizen Advocates' representatives, James Button and Paul Goodrow provided an update pertaining to the status of their Harison Project. Mr. Button elaborated on already submitted applications for potential funding and the support that has been generated for the Project thus far.

## **Correspondence**

### **Letter from Ti-Sales**

Ti-Sales has 430 - 5/8"x3/4" Meters, manufactured in November of 2019, that have been returned to their stock due to a mix up in style only. Ti-sales is offering to provide these meters to the Village of Malone with an extended warranty until January 1, 2032. The remainder of the Village meters would come from Ti-Sales' current stock, bearing the normal warranty.

## **VILLAGE OF MALONE RESOLUTION NO. 101-2020**

### **AUTHORIZATION TO ACCEPT TI-SALES WATER METER AND EXTENDED WARRANTY OFFER**

**WHEREAS**, Ti-Sales has 430 Water Meters, manufactured in November of 2019, that have been returned to their stock due to a mix-up in style only; and

**WHEREAS**, these 430 meters have never been used and are still in their original packaging; and

**WHEREAS**, Ti-Sales is offering the Village of Malone an extended warranty on these 430 meters, until January 1, 2032, in partial fulfillment of the Water Meters ordered by the Village of Malone;

**NOW THEREFORE BE IT RESOLVED**, The Village Board of Trustees authorizes the Mayor to sign and execute this agreement with Ti-Sales for the acceptance of these 430 water meters, with the extended warranty good through January 1, 2032.

Motion Made By: Trustee Boyea

Seconded By: Trustee Langdon

Approved By the Board of Trustees on: September 9, 2020

### **Village Updates**

- Two properties on Route 30 needing water service are working to tap onto the private water line that extends from where the Village water line stops. If they can work out an agreement with this Private landowner, they will then be added to the quarterly Water and Sewer Billing. Town Supervisor Stewart is beginning the process of looking into the establishment of a Northern and Southern Water District.
- DANC drafting an agreement to provide the Village of Malone with coverage under their Class D water license. DANC would like to see cross training completed on those employees working with Water and Wastewater, effectively assisting them in obtaining their Class D License.
- Discussion on the upcoming retirement of Lloyd Marlow and possible candidates to assume his position as Working Foreman.
- Discussion of Payment Terms for new Water Meters being installed. Customers will have 60 days from the date of installation to pay for the new meters and fee to install.
- Trustee Langdon noted that he was hearing all good reports about the new Code Officer. Asked if the Village could provide him with a few shirts and a jacket.
- Trustee Langdon asked if the crater on Academy St was being addressed. The Mayor confirmed that it was.
- Trustee Langdon requested that all Village Employee travel and training be suspended due to finances. The Mayor confirmed that this was already in place.
- Trustee Langdon update the Board concerning his research about the implementation of High-Speed Internet at the Water Tower; Spectrum is currently working on a proposal for the Village.
- Trustee Langdon mentioned that it has been three years since the Village was going to pour cement pads under current benches. Trustee Bonner noted that the Village is unable to pour until written approval from the landowner is received by the Village.
- Trustee Langdon asked why some streets had only been swept one time this year by the DPW. Mayor Dumas noted that there were several Village residents who put debris to the curb after the official pick up date, thus preventing a second sweeping from happening.

- Trustee Langdon noted that the DPW generator is still running and this is costing the Village on fuel. Mayor Dumas noted that Northline Electric would be coming to the site that evening to assess the issue and provide the Village with a concise plan to move the entrance to the other building.
- Trustee Langdon seeking quote from Nason to take care of the air conditioner and boiler in the Village Office building.
- Mayor Dumas noted that DANC had completed the Health and Safety Manual and has submitted it to the Village for review.
- Elizabeth Weisman has complained that garbage is once again piling up on Brown Street. Mayor Dumas will send Code Officer Lamondie to assess the situation.

### **Rec Park Land Purchase**

Trustee's Bonner and Boyea noted that the Joint Rec Commission had passed a resolution to purchase the available 22 acres of property as a means of preserving the rights to the walking trails currently located on that property.

## **VILLAGE OF MALONE RESOLUTION NO. 102-2020**

### **AUTHORIZATION TO SUPPORT THE JOINT REC COMMISSION'S PURCHASE OF TWENTY-TWO ACRES OF ADDITIONAL LAND**

**WHEREAS**, current rec park trails are partially located on private land not owned by the Village of Malone or the Rec Park; and

**WHEREAS**, the current owner of the property has expressed interest in selling 22 acres of land adjacent to the Rec Park (which holds the above mentioned trails); and

**WHEREAS**, the Joint Rec Commission has the financial resources to make this purchase;

**NOW THEREFORE BE IT RESOLVED**, The Village Board of Trustees supports the Joint Rec Park Commission's decision to purchase 22 acres of land from Deanna Schickle at the offered price of \$15,000, to be pulled from the J-Fund associated with the current Fiscal Year's Budget.

Motion Made By: Trustee McKee

Seconded By: Trustee Bonner

Approved By the Board of Trustees on: September 9, 2020

**Policy and Procedure Review**

➤ **Updated Travel & Training Policy**

**VILLAGE OF MALONE  
RESOLUTION NO. 103-2020**

**APPROVAL OF REVISED TRAVEL AND TRAINING POLICY**

**WHEREAS**, The Village Board of Trustees has reviewed the existing Travel and Training Policy; and

**WHEREAS**, the Village Board agreed the policy needed to be updated; and

**WHEREAS**, suggested changes and updates were submitted to the Village Clerk for inclusion in the revised policy;

**NOW THEREFORE BE IT RESOLVED:** The Village Board of Trustees adopts the New Travel and Training Policy as presented.

Motion Made By: Trustee McKee

Seconded By: Trustee Bonner

Approved By the Board of Trustees on: September 9, 2020

➤ **Updated Acceptable Usage Policy**

**VILLAGE OF MALONE  
RESOLUTION NO. 103-2020**

**APPROVAL OF REVISED ACCEPTABLE USAGE POLICY**

**WHEREAS**, The Village Board of Trustees has reviewed the existing Acceptable Usage Policy; and

**WHEREAS**, the Village Board agreed the policy needed to be updated;

**WHEREAS**, suggested changes and updates were submitted to the Village Clerk for inclusion in the revised policy;

**NOW THEREFORE BE IT RESOLVED:** The Village Board of Trustees adopts the New Acceptable Usage Policy as presented.

Motion Made By: Trustee Boyea  
Seconded By: Trustee Bonner  
Approved By the Board of Trustees on: September 9, 2020

- **Commercial Loan Program Policy** – Being reviewed by Dick Edwards; On hold until decision on Medco has been made.

### **Work Session Worksheet**

#1 – Mayor Went with Nathan to Town Planning Board Meeting. The Town Planning Board has presented the Village with several questions about the project that need to be answered for the Town Planning Board to recommend approval of the DPW Building Project to the Town Board.

#2 – DOCCS – Prison has some opinions into B&L. Village had meeting with DANC and B&L to discuss the current proposals.

#3 – Village received a Violation. Told B&L that the Village needed an engineering report; B&L says this is on hold until they write one. The Village is looking to work with an alternate firm.

#5 – Salmon River Meeting on Tuesday, September 15<sup>th</sup> at 1:00 PM on Zoom or in person.

#8 – Meeting with ANCA was held – They have no funding. Mayor is going to connect with NYPA for more assistance. Trustee Bonner mentioned Matt McCaffery may be willing to assess the lights and determine a course of action.

#9 – Archie working on his own resolution to present to the Board on the Medco Issue.

#10 – Mill Park Project has been closed. Just waiting on a final signature from North Route construction.

#12 – Treasure to include a survey letter in the paychecks to gauge employee interest in Village Cell Phone Plan.

#15 – Flanagan Hotel – Mayor received confirmation that there is no money forthcoming.

#16 – County working on 69 Ft. Covington St.

#17 – Mayor has email out to Eddy Adams for assistance with removing the buildings at 48 & 52 Duane. It will cost \$80 per ton for the asbestos portion and \$60 per ton for the remainder of the debris.

#21 – Looking to secure confirmation from Dick Edwards that the Village can demo 14 Harison under an emergency action, since collapse is imminent. Will demolish at the same time 48 & 52 come down.

**ADJOURNMENT:**

Upon the motion of Trustee Bonner to adjourn the meeting at 11:15 AM.

Respectfully submitted,

A handwritten signature in cursive script, reading "Rebahka Scaccia". The signature is written in dark ink and is positioned above the printed name.

Rebahka Scaccia, Village Clerk