

At a Work Session of the Malone Village Board,  
held on March 3, 2021 at 8:45 AM via in person  
and Zoom meeting the following were present:

Andrea Dumas	Mayor
Matt Boyea	Trustee
Brian Langdon	Trustee
Norman Bonner	Trustee
Archie McKee	Trustee

Also in attendance:

Christopher Premo, Chief of Police  
Kristine Lashway, Treasurer  
Rebahka Scaccia, Village Clerk  
Kari Tremper, DANC  
Nate Race, Joint Rec Commission  
Jay Perras, Joint Rec Commission  
Alex Violo – Telegram

Mayor Dumas call the meeting to order 8:50 AM.

**DANC**

- **Resolution 42-2021 – DPW Facility Project Bid Award – Electrical**

**VILLAGE OF MALONE  
RESOLUTION NO. 42-2021**

**AUTHORIZATION TO AWARD DPW OF PUBLIC WORKS FACILITY PROJECT  
ELECTRICAL BID**

**WHEREAS**, AES Northeast and the Development Authority of the North Country solicited bids for the Electrical of the DPW Building Project on behalf of the Village of Malone; and

**WHEREAS**, four bids were received and opened on February 19, 2021 at 2:00PM; and

**WHEREAS**, the Village Board will issue the Electrical Contract Notice of Award to Tel Inc.; and

**WHEREAS**, the Village will issue the Notice to Proceed to Tel Inc. pending Legal and Rural Development approvals

**NOW THEREFORE BE IT RESOLVED:** The Village Board of Trustees awards the Electrical Contracting bid to: Tel Inc. at the Base bid price of \$305,200 and the Alternate bid price of \$800.

Motion Made By: Trustee Langdon  
Seconded By: Trustee Bonner  
Approved By Board of Trustees on: March 3, 2021

- **Resolution 43-2021 – DPW Facility Project Bid Award – General Contracting**

**VILLAGE OF MALONE  
RESOLUTION NO. 43-2021**

**AUTHORIZATION TO AWARD DPW OF PUBLIC WORKS FACILITY PROJECT  
GENERAL CONTRACTING BID**

**WHEREAS**, AES Northeast and the Development Authority of the North Country solicited bids for the General Contracting of the DPW Building Project on behalf of the Village of Malone; and

**WHEREAS**, nine bids were received and opened on February 19, 2021 at 2:00PM; and

**WHEREAS**, the Village Board will issue the Notice of Award on the General Contract to Con Tech Building Systems; and

**WHEREAS**, the Village will issue the Notice to Proceed to Con Tech Building Systems pending Legal and Rural Development approvals

**NOW THEREFORE BE IT RESOLVED:** The Village Board of Trustees awards the General Contracting bid to: Con Tech Building Systems at the Base bid price of \$2,174,333 and Alternate bid price of \$14,252.

Motion Made By: Trustee Bonner

Seconded By: Trustee Langdon

Approved By Board of Trustees on: March 3, 2021

➤ **Resolution 44-2021 – DPW Facility Project Bid Award – Mechanical**

**VILLAGE OF MALONE  
RESOLUTION NO. 44-2021**

**AUTHORIZATION TO AWARD DPW OF PUBLIC WORKS FACILITY PROJECT  
MECHANICAL BID**

**WHEREAS**, AES Northeast and the Development Authority of the North Country solicited bids for the Mechanical of the DPW Building Project on behalf of the Village of Malone; and

**WHEREAS**, seven bids were received and opened on February 19, 2021 at 2:00PM; and

**WHEREAS**, the Village Board will issue the Notice of Award on the Mechanical Contract to Cornerstone Services; and

**WHEREAS**, the Village will issue the Notice to Proceed to Cornerstone Services pending Legal and Rural Development approvals

**NOW THEREFORE BE IT RESOLVED:** The Village Board of Trustees awards the Mechanical Contracting bid to: Cornerstone Services at the bid price of \$253,000.

Motion Made By: Trustee Bonner

Seconded By: Trustee Boyea

Approved By Board of Trustees on: March 3, 2021

➤ **Resolution 45-2021 – DPW Facility Project Bid Award – Plumbing**

**VILLAGE OF MALONE  
RESOLUTION NO. 45-2021**

**AUTHORIZATION TO AWARD DPW OF PUBLIC WORKS FACILITY PROJECT  
PLUMBING BID**

**WHEREAS**, AES Northeast and the Development Authority of the North Country solicited bids for the Plumbing of the DPW Building Project on behalf of the Village of Malone; and

**WHEREAS**, seven bids were received and opened on February 19, 2021 at 2:00PM; and

**WHEREAS**, the Village Board will issue the Notice of Award on the Plumbing Contract to K&L Plumbing and Heating, Inc.; and

**WHEREAS**, the Village will issue the Notice to Proceed to K&L Plumbing and Heating, Inc. pending Legal and Rural Development approvals

**NOW THEREFORE BE IT RESOLVED:** The Village Board of Trustees awards the Plumbing Contracting bid to: K&L Plumbing and Heating, Inc. at the bid price of \$286,505.

Motion Made By: Trustee Bonner

Seconded By: Trustee McKee

Approved By Board of Trustees on: March 3, 2021

### **Police Department Budget Discussion Session – 9:20AM**

Chief Premo and the Village Board engaged in line-by-line discussion of the Police Department Budget for the coming Fiscal Year. Items of discussion included:

- Officer's salaries. A proposed 2 % increase has been tentatively added to the budget line. Union negotiations are ongoing concerning salary rates.
- Special Patrol Officer's and associated unemployment expenses noted as being a budget line funded by Malone Central School District.
- Officer's overtime will stay the same. Trustee McKee has asked that his recommendation of a \$2,500 cut in this line item be noted.
- Out-of-title work – Pay difference when a supervisor is not on duty.
- Holiday Pay has been increased because the Treasurer believes the Village is going to go over in this line for this year.
- Chief noted that there is the possibility of his retirement this year, so the budget may want to reflect that possible retirement in the final year term pay line.
- Removal of lines for DWI Funds, Step Grant and Buny Grant. Chief noted those funds are no longer available.
- Dispatcher's line has been reduced.
- Crossing guards still the same.
- Equipment line reflects the need for a new vehicle and a BOLO Wrap. Treasurer to make a note and possibly take the cost of the vehicle from the equipment reserves.
- Uniforms and accessories line reflects cumulative contractual amounts per officer.
- Tools and equipment line has been increased due to the increased cost of Ammunition.
- Postage line has a slight recommended decrease.
- Internet services had to be increased due to the new phone system and new Band Width requirements.
- Software Maintenance has one year left on the current contract.
- Chief asked the Village to consider a boiler and air conditioner maintenance contract that combines both the Village Offices and the Police Department
- Building Maintenance to be increased to \$1,500 to include the cost of stain for the outside of the department building.
- Both vehicle maintenance and gasoline line have suggested reductions.
- K-9 supplies – funds to be raised by donations only, since the grant is no longer an option.

Overall, the Village Police Department budget exhibits no significant change from the former year.

## **Joint Rec Commission Budget Discussion Session – 10:10AM**

The Village Board discussed the budget adjustments submitted by the Joint Rec Park Commission.

The Town of Malone dropped their Rec Park budget by 5%. Trustee Langdon asked why that percent of reduction was made? Trustee Bonner noted that the Town was attempting to make a blanket 5% but across the entire budget.

Line items of discussion included:

- Director salary's increase of \$6,000 (\$3,000 each director).
- Electric Service line has been increased to cover the cost of lighting the sledding hill and lighted trail
- A cutback in the number of staff needed due to no swimming this year. Some lifeguards will be on hand to manage the paddle boats, kayaking and assist with programming.

Nate Race noted that a goal of the Park was to install Wi-Fi in the Park for the director's use and to have security camera capabilities.

Overall Rec Park budget reflects a 5% reduction, mostly in the line of salaries, due to the lack of swimming at the park due to COVID-19.

### **Spectrum**

#### **➤ Non-Disclosure Agreement and Exhibit A Individual Certification**

Motion made by Trustee McKee with a second by Trustee Langdon and unanimously carried to not approve Deputy Mayor McKee's signing of the Exhibit A Individual Certification form for Spectrum.

### **Employee Conference Attendance Request**

#### **➤ Rebecca Marlow-Recore – NYRWA 42<sup>nd</sup> Annual Tech. Training Workshop – May 18-19**

### **VILLAGE OF MALONE RESOLUTION NO. 46-2021**

#### **APPROVAL OF CONFERENCE ATTENDANCE FOR NYRWA 42<sup>ND</sup> ANNUAL TECH. TRAINING WORKSHOP FOR REBECCA MARLOW-RECORE**

**WHEREAS**, New York Rural Water Association Inc. is offering their 42<sup>nd</sup> Annual Tech. Training Workshop on May 18-19, 2021; and

**WHEREAS**, Water/Wastewater Treatment Plant operator Rebecca Marlow-Recore has requested approval to attend this workshop on-line;

**NOW THEREFORE BE IT RESOLVED**, The Village Board of Trustees approves Rebecca Marlow-Recore to attend the 42<sup>nd</sup> Annual Tech. Training Workshop hosted by New York Rural Water Association, Inc. May 18<sup>th</sup> and 19<sup>th</sup> at a cost of \$90.00.

Motion Made By: Trustee McKee

Seconded By: Trustee Bonner

Approved By the Board of Trustees on: March 3, 2021

## **Water Meter Service Application**

### **➤ Stewarts Shops – Two Water Meter Application Requests**

Upon the motion of Trustee Bonner with a second by Trustee McKee and unanimously carried to approve the two (2) Water Meter applications by Stewarts Shops.

## **Executive Session**

Upon the motion of Trustee Bonner with a second by Trustee McKee and unanimously carried to go into Executive Session concerning MEDCO and Personnel Contractual Issue.

Upon the motion of Trustee Langdon with a second by Trustee Boyea and unanimously carried to come out of Executive Session.

Upon the motion of Trustee Bonner with a second by Trustee McKee and unanimously carried to go back into Regular Session.

## **Retrieval of Village Keys**

Upon the motion of Trustee Langdon with a second by Trustee McKee and unanimously carried to have the Chief of Police retrieve the Village keys from former Village employee, Ralph Jesmer II.

## **PSC Letter**

Upon the motion of Trustee Langdon with a second by Trustee McKee and unanimously carried to submit second letter to the PSC on behalf of the Village of Malone.

## **Adjournment**

Motion to adjourn by Trustee Boyea at 11:50 AM.

Respectfully submitted,

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Rebahka Scaccia, Village Clerk