

WATER/SEWER DEPARTMENT

VILLAGE OF MALONE
343 West Main Street
Malone, New York 12953

WATER TURN ON/OFF- VACANCY CREDIT REQUEST

****All fees for having water turned off/on must be paid before work is performed by Village DPW Water Personnel.**

DATE: _____

PERSON REQUESTING TURN ON/OFF: _____

NAME & ADDRESS OF PROPERTY OWNER: _____

TELEPHONE NUMBER: _____

LOCATION OF PROPERTY: _____
(for water turn off/on)

REASON FOR SHUT OFF: _____
(plumbing, seasonal, fire, etc.)

REQUESTING VACANCY CREDIT: YES NO
(water must be turned off for full quarter—we do not prorate quarters)

ANTICIPATED TIME PERIOD FOR WATER TO BE OFF: _____

DESIRED TURN ON DATE: _____

DESIRED TURN OFF DATE: _____

Property Owner, Signature

Date: _____

(Office Use Only)

Fee: \$ _____ **Paid:** _____ **Rec#** _____