



GENERAL ORDERS		NO: 15-3
UNIFORM POLICY		
PAGE 1 OF		AUTHORITY: CHIEF CHRISTOPHER J. PREMO
EFFECTIVE DATE: 09/26/1996	AMMENDMENT DATE:	

The uniform policy is to define acceptable standards when wearing the uniform and carrying equipment issued by the Malone Village Police Department.

1. Members are responsible for the proper maintenance, care, safekeeping, and authorized use of their uniform and equipment.
2. Members shall not alter uniforms without permission of the Chief of Police.
3. Members shall not sell, exchange, or trade police uniforms or equipment without the permission of the Chief of Police.
4. Members, while at court in an official capacity, shall wear the prescribed uniform.
5. All members will maintain a uniform with all necessary and mandated equipment regardless of their current duty assignment.

Equipment to be carried by Uniform Patrol Personnel

1. Parking tickets
2. Blackpen
3. Note pad
4. Portable radio
5. Black leather gun belt
6. Approved gun holster
7. Approved handgun properly loaded with issued ammo
8. Issued handcuffs, handcuff cases and key

9. Issued O.C. spray
10. Baton holder

Equipment to be carried by Uniform Car Patrol Personnel (All items as Uniform Patrol plus)

- 1. Domestic Violence Reports
2. Appearance Tickets
3. Accident exchange forms
4. Issued baton
5. Rain gear (during inclement weather)

Soft Body Armor

1. Soft body armor should be worn by all patrol personnel during patrol duties.
2. Members will be required to have soft body armor readily available.

Uniforms and Accessories

1. Officers will wear either long or short sleeve shirts. The Chief of Police will decide which shirt will be worn based on weather conditions. He will advise all officers when they are to switch to long sleeve or short sleeve shirts.
2. A dark blue turtle neck long sleeve shirt can be worn under a long sleeve shirt during the spring, fall, and winter months while working any shift with approval from the Chief of Police or Supervisor.
3. A turtle neck shirt can be worn during night shift only during fall and spring when wearing a long sleeve shirt.
4. A tie is not necessary when wearing the turtle neck.
5. A dark blue or white tee shirt will be worn when wearing a short sleeve shirt. Tee shirt sleeves will not be exposed past the uniform sleeve.
6. During severe cold weather; a commando-type sweater can be worn over the uniform shirt under the discretion of the Shift Supervisor.

Foul Weather Gear

1. Patrol Officers must have rain gear readily available during foul weather. The highly visible orange side of the rain gear will be worn during traffic direction, during accidents, or where an Officer is standing in the roadway, and at other times when in the best interest of the employee during foul weather.

Uniform Hats

1. Officers will have the uniform hat readily available while on duty.
2. The uniform will be worn during:
 - Traffic Stops
 - Directing traffic

- Answering complaints
- Fire scenes

Note: Officers will be given consideration in situations with exigent circumstances.

3. Each member will have a winter and summer dress uniform hat. Winter hats worn with long sleeve shirts, summer hats worn with short sleeve shirts.
4. Navy blue baseball hats with embroidered badge can be worn in place of uniform dress hat while working night shift during spring/summer/fall.

Note: Each member will be allowed one new navy blue baseball hat a year through the clothing allowance.

Uniform Accessories

1. Name tags/serving since tags will be worn or right pocket flap (centered). Patrol Officers/JAO will have silver border, ranking Officers will have gold border.
2. Malone Police tie clip will be worn with a tie. Silver for Patrol/JAO Officers, gold for ranking Officers.
3. Silver (Patrol), gold (rank), or dark colored cased pens will be worn in left uniform pocket.
4. Award bars and marksmanship awards will be worn or right chest above right pocket.
5. Silver P.D. collar pins will be worn on both sides of collar for Patrol/JAO Officers.
6. Gold rank insignia collar pins will be worn on both sides of collar for ranking Officers.
7. No other items will be worn or hanging on the uniform.

Note: Location of these items is shown on the following pages.

The following items are considered the Official Uniform for the Malone Village Police Department, and will be covered under the uniform allowance:

- | | |
|-------------------------------|----------------------------------|
| • Uniform pants | • Black boots |
| • Short sleeve Uniform shirts | • Long sleeve uniform shirts |
| • Dark blue tie | • Malone PD tie clip |
| • Blauer Gore Tex jacket | • Zip out jacket lining |
| • Reversible rain coat | • Reversible rain bonnet |
| • Winter hat | • Summer hat |
| • Dark blue baseball hat | • Gun holster |
| • Black gun belt | • Handcuffs |
| • Service weapon | • Baton |
| • Handcuff case | • Belt keepers |
| • Baton holder | • O.C. Spray holder |
| • O.C. Spray | • Badge |
| • Soft body armor | • Name Tag and Serving Since bar |
| • Hat badge | |

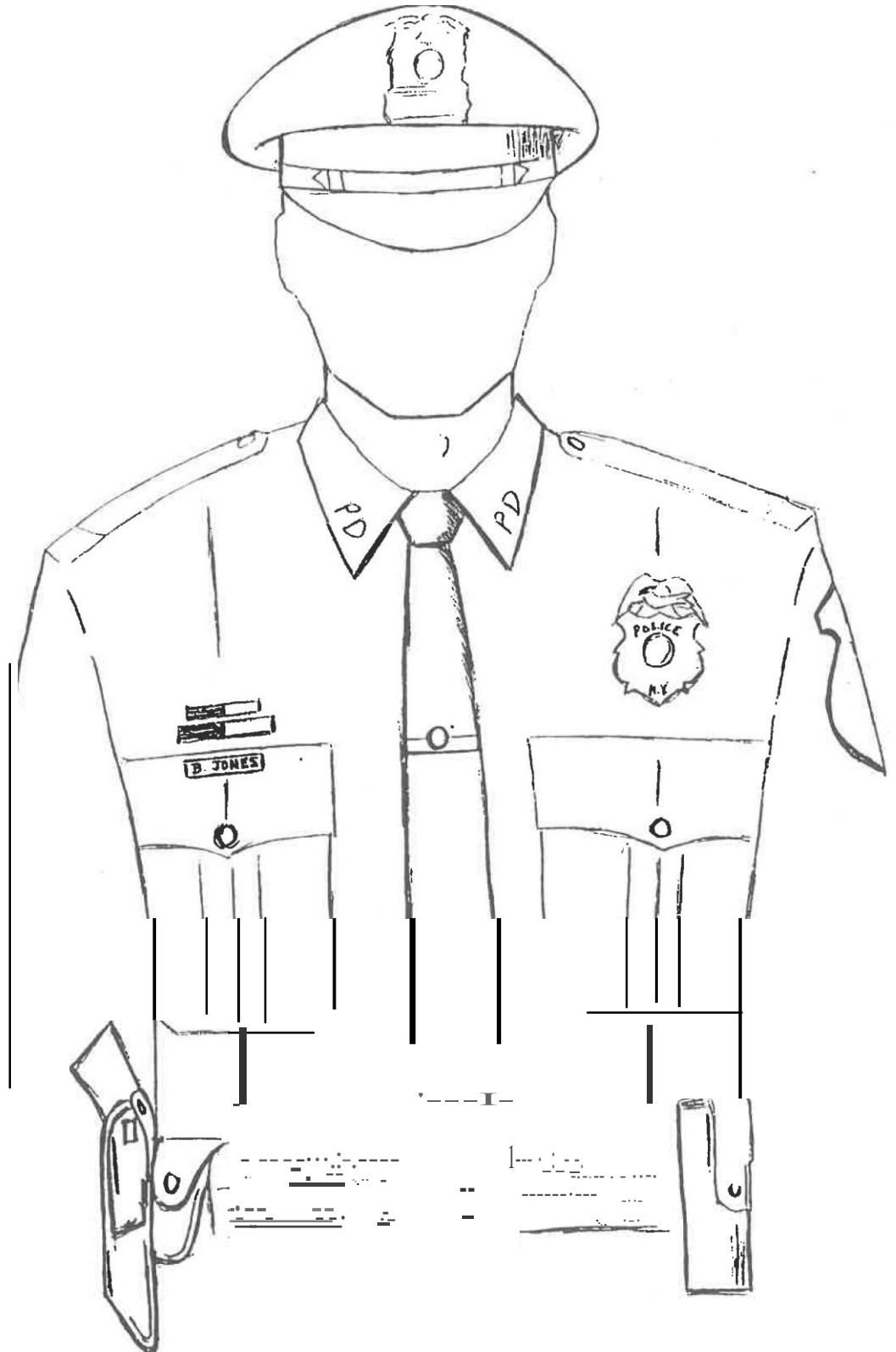
Plain Clothes Duty Personnel

1. Officers authorized to wear non-uniform clothing will be neatly dressed. Plain clothes Officers will wear business suit or sport coat, dress shirt, tie, and shoes shined.
2. Plain clothes Officers opting not to wear their issued soft body armor on duty will ensure that it is readily available to wear if so ordered by a Shift Supervisor.

Inspection of Uniforms and Equipment

1. Members will be subject to an inspection of their uniform and equipment at such times as their Supervising Officer requests. If any part of the uniform or equipment does not pass inspection, appropriate action shall be taken to ensure compliance (disciplinary action, etc.)
2. Supervising Officers are responsible for ensuring the compliance of personnel under their supervision within the standards of the Uniform Policy.

POLICE OFFICER UNIFORM - SI VER ORNAMENTS



COMMAND OFFICER UNIFORM GOLD ORNAMENTS

