

At a Regular Meeting of the Malone Village Board, held on January 25, 2016 at 6:30 PM at 16 Elm Street the following were present:

Joseph Riccio	Mayor
Andrea Dumas	Trustee
Brian Langdon	Trustee
Archie McKee	Trustee
Dan Marlow	Trustee (6:37 PM)

Also in attendance:

Cheryl Douglas, Village Clerk  
 E J Conzola, Telegram  
 Gerald Fisher, DPW Supervisor  
 Travis Avery  
 Jim McKeena, ROOST

Kristine Lashway, Treasurer  
 Chief Chris Premo  
 Tom Schulz  
 Kevin Nichols, Attorney  
 Kerry Blinn, ROOST

**APPROVE THE MINUTES OF REGULAR MEETING:**

01/11/2016

Upon the motion of Trustee Langdon with a second by Trustee Dumas and unanimously carried to approve the minutes as presented and placed on file.

**PAY BILLS:**

Fund	Amount	Check Number
Trust & Agency	\$ 155,286.84	4315-4324 & online pays
Joint Recreation	\$ 1,337.66	3043-3046 & online pays
Economic Development	\$ 47.00	1099
MultiFund	\$ 315,359.34	13804-13845 & online pays
CP - WWTP	\$ 42,987.50	12939
<b>TOTAL</b>	<b>\$ 515,018.34</b>	

Upon the motion of Trustee McKee with a second by Trustee Langdon and unanimously carried to approve the bills as presented for payment by Kristine Lashway, Treasurer.

**CODE REPORT:**

**Building Application**

Kathryn Donahue  
 87 Academy Street  
 Malone, NY 12953

Application for electrical work, replace door, windows & stairs, new wall , plumbing and sheetrock at 87 Academy Street at an estimated cost of \$4000.00 Application approved by Building Inspector Gordon Halley.

### **Heating Application**

Adam Denny  
41 Washington Street  
Malone, NY 12953

Application for Adam Denny to install a wood heating appliance with a prefab chimney and a metal flue at 41 Washington Street. Application approved by Building Inspector Gordon Halley.

### **Demolition Application**

Donald DeVaul  
9106 Plank Road  
Remsen, NY 13438

Application for demolition and removal of all debris of abandoned house at 300 Elm Street (Chris Thomas, owner) at an estimated cost of \$29,300.00. Application approved by Building Inspector Gordon Halley.

**COMMITTEE REPORTS:** Trustee Dumas went to a Rec Park meeting last Tuesday and is waiting for some more information from Chas Miller. Trustee Langdon reported they are just waiting for the Town Council members to meet with him and Trustee McKee on the dog control issue.

**WATER SERVICE APPLICATION:** Shawn and Lisa Brown – Meehan Road. Applicants have paid the \$250. Application approved by DPW Supervisor Gerald Fisher.

Upon the motion of Trustee Dumas with a second by Trustee McKee and unanimously carried to approve the water service application.

**WATER PURCHASE APPLICATION:** Bronze Contracting LLC has applied to connect to the water hydrant at 300 Elm Street so that they may start knocking that building down.

Upon the motion of Trustee Dumas with a second by Trustee McKee and unanimously carried to approve the water purchase application.

### **CORRESPONDENCE:**

**Letter from Hal Queyor** – No further discussion needed after further information was sought. Cindy Gadway also wrote a letter to him.

**Malone Auto Club** – Dates for Auto Show have been announced and letter received from President Douglas Recore. It will be Wednesday, July 13 through Monday, July 18. Dan Andrews also received the letter.

### **NEW BUSINESS:**

**James McKenna Executive Director Regional Office of Sustainable Tourism** – Jim gave a presentation on “ROOST” with a slide show. He wanted to talk to the Board about what he is doing for marketing/tourism and outreach to other communities. He also handed out the proposed budget for

2016. They just recently did a contract with Franklin County. They are projecting a revenue increase with the occupancy tax from Franklin County.

**Amelia Clarke – 18 Maple Street** – Water and Sewer Bill – Mrs. Clarke was notified of a water leak. She has since repaired it, but was wondering since she was not aware of it could we adjust off her bill (\$116.64).

Upon the motion of Trustee Dumas with a second by Trustee Marlow and unanimously carried to adjust off her bill the \$116.64.

**Website Design/Emails/Security** – RFP – Kristine drafted an RFP for just the website design. More discussion will be held at our work session after everyone has had a chance to review.

**Work Session Date** – January 27, 2016 at 5:30 PM at 14 Elm Street Board Room.

**2016/2017 Budget Work Session Dates** – Kristine Lashway, Treasurer has proposed the following schedule:

Wednesday, 2/24/16 @ 5:30 pm – Conference room – administration building – Board overview of proposed budget

Saturday, 3/5/16 @ 9 am - Conference room – administration building – Recreation & Police budgets

Saturday, 3/12/16 @ 9 am - Conference room – administration building – DPW, Water, Sewer budgets

Saturday, 3/19/16 @ 9 am - Conference room – administration building – General Fund/Administration budget

Saturday, 3/26/16 @ 9 am - Conference room – administration building – Wrap up of tentative budget

**Leak Alerts** – Water Department – Cindy Gadway gets a quarterly report on the leak alerts based on usage. This was requested from the former Mayor. It takes her one full day to go over the list and send out letters. It doesn't reap a whole lot of benefits. It puts it on their account in the computer that they did get a leak alert. Discussion was held on how to alleviate some of this work as it seems to be the same accounts each time. A thought is if it is a continuous effort to notify them, and they don't respond or do anything about it, we should stop notifying them after the third notice. This will be talked about in the work session.

**Moratorium on Transient Auto Sales** – We had a request from a company who asked about tent sales, but also asked about a used car satellite office in Malone. We are not sure what the person is asking, so more information will be needed. A transient business 90 day moratorium will be implemented so we can take some more time to look into this.

Upon the motion of Trustee Dumas with a second by Trustee Langdon and Trustee Marlow voting aye and Trustee McKee voting naye.

**Resolution #3 – Hazard Mitigation Plan**

**VILLAGE OF MALONE  
RESOLUTION NO. 3-2016**

**FRANKLIN COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN UPDATE**

WHEREAS, the Franklin County Emergency Services Office, with assistance from the Village of Malone and Friends of the North Country, Inc, has gathered information and prepared the Franklin County Multi-Jurisdictional Hazard Mitigation Plan Update 2015; and

WHEREAS, the Franklin County Multi-Jurisdictional Hazard Mitigation Plan update has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the Village of Malone is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, the Village of Malone has reviewed the Plan and affirms that it will assist the County to Update the Plan no less than every five years;

NOW THEREFORE BE IT RESOLVED: by the Malone Village Board that the Village of Malone adopts the Franklin County Multi-Jurisdictional Hazard Mitigation Plan as this jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan contingent upon availability of funding and resources.

Motion Made By: Trustee McKee

Seconded By: Trustee Langdon

Approved By Board of Trustees on: January 25, 2016

**TREASURER'S REPORT:**

**1.25.2016**

**BUDGET AMENDMENT NO.7 2015-2016**

Related to the appropriation and/or transfer of funds;

NOW THEREFORE, BE IT RESOLVED: The Village Board of Trustees amends their General Fund Budget as follows:

\$784.54 from Account No. A511 Appropriated (Federal) Forfeiture Fund Reserve

As follows:

\$784.54 to Account No. A3120.4R Police Other Expenses (Federal) Forfeiture Fund

\$1,972.90 from Account No. A1990.0 Contingency

As follows:

\$1,972.90 to Account No. A3650.4 Demolition of Unsafe Bldgs. Other Expenses (Landfill fees exceeded expectations to haul 395 West Main Street debris)

WHEREAS, as part of their participation in Franklin County's STOP DWI Program, the Village of Malone Police Department has received reimbursement of Three Hundred Seventy Seven Dollars and Twenty Cents (\$551.76);

NOW THEREFORE, BE IT RESOLVED: The Village Board of Trustees amends their General Fund Budget as follows:

Increase Revenue Code A2260 Police Services Revenues by \$551.76

Increase Appropriation Code No.: A3120.1 Police Regular Wages by \$249.60

Increase Appropriation Code No.: A3120.1 Police OT Wages by \$302.16

NOW THEREFORE, BE IT RESOLVED: The Village Board of Trustees amends their Economic Development Fund Budget as follows:

Increase Revenue: CM 2170 Loan Interest by \$2,500

Increase Appropriation: CM8687.4 Other Expenses by \$2,500

Motion Made By: Trustee Langdon

Seconded By: Trustee Marlow

Approved By Board of Trustees on: January 25, 2016

**DPW REPORT:** Nothing to report.

**POLICE CHIEF:** Nothing to report.

**PUBLIC COMMENTS:** Travis Avery was here to ask about a movie trailer (X Box 360) that he would like to park near his location on Main Street (Bounce House) for teens to take advantage of on a Friday or Saturday night. It would be monitored by an adult and games would be switched out under supervision. It's 28' enclosed trailer, heated, AC, fire extinguisher, he has insurance. It has 24 stations. It runs off generator. Travis will pick up a peddler's permit from the Clerk.

**EXECUTIVE SESSION:**

Upon the motion of Trustee Marlow with a second by Trustee Dumas and unanimously carried to go into executive session for purposes of matters related to the Taylor Law.

Upon the motion of Trustee Langdon with a second by Trustee McKee and unanimously carried to come out of executive session.

Upon the motion of Trustee Dumas with a second by Trustee Marlow and unanimously carried to go into regular session.

**ADJOURNMENT:**

Upon the motion of Trustee Langdon to adjourn the meeting at 9:30 PM.

Respectfully submitted,

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Cheryl A. Douglas, CMC, RMC  
Village Clerk