

At the Regular Meeting of the Malone Village Board,
held on June 8, 2020 at 3:00 PM at 6:00 PM at 343 West
Main Street the following were present:

Andrea Dumas	Mayor
Matthew Boyea	Trustee
Norman Bonner	Trustee
Brian Langdon	Trustee

Via Zoom:	
Archie McKee	Trustee

Also in attendance:
Rebahka Scaccia, Village Clerk
Kristine Lashway, Treasurer
Gerald Fisher, DPW
Christian Fout, DANC
Nathan Bull, AES
Aidan Pollard, Telegram
Tom Schultz

Excused Absence:
Chief Premo, Police Chief

OPEN PUBLIC HEARING ON LOCAL LAW #4 – Fire Prevention and Building Code Revisions

Mayor Dumas opened the public hearing (6:08 PM) on Local Law #4. She read the legal notice that was published in the newspaper.

Public Comments were taken on Local Law #4.

Dr. Calvin Martin addressed the Board questioning the need for the changes, what the exact changes were from the old code, and why the Village felt it was necessary to adopt a more stringent code from the State.

Dr. Martin was informed that both the current code, chapter 22 and the suggested changes to that same chapter 22 were on the Village website for review and comparison.

Dr. Martin requested the Board to table the matter due to the size of chapter 22 and until a more in-depth look could be taken at exactly what the impact of the adoption of this new code would have and if the Village is able to pick and choose certain parts for change and not the whole.

Upon the motion of Trustee Langdon with a second by Trustee Boyea, and Trustee McKee voting nay, carried to table Local Law #4 until a date, to be determined.

APPROVE THE MINUTES OF THE REGULAR MEETING:

05/26/2020

Upon the motion of Trustee Bonner with a second by Trustee Boyea and unanimously carried to approve the minutes as presented and placed on file.

APPROVE THE MINUTES OF THE WORK SESSION:

05/27/2020

Upon the motion of Trustee Langdon with a second by Trustee Boyea and unanimously carried to approve the minutes as presented and placed on file.

APPROVE THE MINUTES OF THE WORK SESSION:

06/01/2020

Upon the motion of Trustee Bonner with a second by Trustee Langdon and unanimously carried to approve the minutes as presented and placed on file.

PAY BILLS:

Fiscal Year ending 5/31/2021

Fund	Amount	# of Bills Audited
General/Sewer/Water	\$ 87,209.78	22
Trust & Agency	\$ 163,138.91	11
Grand Total	\$ 250,348.69	33

Fiscal Year ending 5/31/2020

Fund	Amount	# of Bills Audited
DPW Bldg. Capital Project	\$ 48.49	1
General/Sewer/Water	\$ 200,465.15	53
Joint Recreation	\$ 1,327.71	12
Trust & Agency	\$ 996.36	1
Grand Total	\$ 202,789.22	66

Upon the motion of Trustee Bonner with a second by Trustee Boyea, and Trustee McKee voting nay, carried to approve the bills as presented and placed on file.

CORRESPONDENCE:

Letter from Timothy and Constance Marlow – Letter requesting the Village to adjust the Water and Sewer rates for their home at 23 Williamson Street. His wife no longer operates Connie’s Hair Salon from the residence.

Upon the motion of Trustee Bonner with a second by trustee Boyea and unanimously carried to adjust the Billing Account at 23 Williamson Street to a flat residential rate from a metered business rate.

Treasurer Lashway will write the Marlow's a letter informing them of the Village board's decision.

Letter concerning concerts in the Park and Harvest Festival – Letter contained the dates being requested for each concert and the Harvest Festival.

Tabled action on the letter due to COVID-19. Will refer the letter to the County for when the holds from COVID-19 release.

Letter from UVM-AMC – Courtesy letter letting the Village know that they will be shutting down one lane on Park Street from June 9 – 12th. DPW is aware of their intentions.

NEW BUSINESS:

Liberty Utilities Carbon Reduction Initiative – Brought by Trustee Bonner as an informational piece for consideration in the future.

National Grid – On June 16, 2020, from 6AM – 8AM, National Grid will have a scheduled power outage. Approximately 558 customers in the Village and the Town will be affected.

DANC – AES Revised Standard Form of Agreement and AES Updated Cost Summary

**VILLAGE OF MALONE
RESOLUTION NO. 52-2020**

AUTHORIZATION TO APPROVE AES DESIGN APPROVAL PACKET

WHEREAS, Architecture, Engineering and Land Surveying Northeast, PLLC (AES Northeast) has presented the Village of Malone Board of Trustees (the "Village") with a Design Approval Packet, including an amended Standard Form of Agreement and an Option 'E' Schematic Phase Cost Estimate Summary in relation to the DPW Capital Project; and

WHEREAS, the Village agrees with the Design Approval Packet and desires to move the DPW Capital Project to the next phase;

NOW THEREFORE BE IT RESOLVED: The Village Board of Trustees authorizes the Mayor to accept the Amended Design Approval Packet, as presented.

Motion Made By: Trustee Boyea

Seconded By: Trustee Bonner

Approved By the Board of Trustees on: June 8, 2020

Creation of an Arts, Cultural and athletic Space Project – Disbursement Terms

**VILLAGE OF MALONE
RESOLUTION NO. 53-2020**

AUTHORIZATION TO SUBMIT REIMBURSEMENT REQUEST TO DASNY

WHEREAS, The Village of Malone has contracted with Beardsley Architects and Engineers to develop plans for the Rec Park Building, in correlation to the Creation of an Arts, Culture and Athletic Space Project, ID 10633; and

WHEREAS, Beardsley Architects and Engineers submitted an invoice for the design of said plans, in the amount of \$28,000; and

WHEREAS, the Village of Malone has paid the Beardsley invoice in full; and

WHEREAS, the terms of the grant through DASNY allows for standard reimbursements of expenditures, with the proper documentation;

NOW THEREFORE BE IT RESOLVED: the Village Board of Trustees authorizes the Mayor and Treasurer to submit a standard reimbursement, with the proper documentation, in the amount of \$28,000 to DASNY.

Motion Made By: Trustee Boyea

Seconded By: Trustee Bonner

Approved By the Board of Trustees on: June 8, 2020

Ansul CLEANGUARD Fire Extinguisher – Village Office Basement Computer IT Room

Upon the motion of Trustee Langdon with a second by Trustee Bonner and unanimously carried to approve the purchase of an Ansul CLEANGUARD Fire Extinguisher and Bracket.

Brixius Cleaning Services Proposal – Cleaning contract for Village Offices and DPW Garage presented at a contracted price of \$140 bi-weekly (Village Office) and \$60 once per month (DPW Garage).

Upon the motion of Trustee Boyea with a second by Trustee Bonner and unanimously carried to go out to bid for desired cleaning services.

**VILLAGE OF MALONE
RESOLUTION NO. 54-2020**

BUDGET AGREEMENTS

BE IT RESOLVED that the Village of Malone Board of Trustees has determined funds from the General Fund for the fiscal year 2020-2021 for the following organizations:

American Legion Post 219 in the amount of \$500.00

Malone Golden Age Club in the amount of \$500.00

Malone Chamber of Commerce in the amount of \$5,500.00

Malone Adult Center in the amount of \$6,000.00

Franklin County Historical and Museum Society in the amount of \$900.00

North Country Habitat for Humanity in the amount of \$2,000.00

Focus on Ferals in the amount of \$450.00

and that such agreements will be mailed out to the organizations to be signed by the treasurer or head of the organization and that the Village of Malone Board of Trustees authorizes the Mayor to sign the agreements and to disperse the checks to the appropriate organizations.

Motion Made By: Trustee Bonner

Seconded By: Trustee Boyea

Approved By Board of Trustees on: June 8, 2020

**VILLAGE OF MALONE
RESOLUTION NO. 55-2020
AMEND TO RESOLUTION #21-2020
2019-2020 BUDGET AMENDMENT NO. 17**

**RESOLUTION OF THE BOARD MEMBERS OF THE VILLAGE OF MALONE AMENDING
RESOLUTION #21-2020 WHICH AUTHORIZED THE APPROPRIATION AND/OR
TRANSFER OF FUNDS RELATED TO BUDGET AMENDMENT #17**

WHEREAS, pursuant to Resolution #21-2020 adopted by the Village Board on March 9, 2020, a copy of which is attached hereto as Schedule "A" (the "Village Resolution"), the Village of Malone ("Village") authorized the following as related to the appropriation and/or transfer of funds:

\$1,150 from Account No. J7140.410.30 Joint Recreation Playground Equipment
\$500 from Account No. J7140.440 Joint Recreation Purchased Services
\$1,000 from Account No. J7140.461 Joint Recreation Equipment Maintenance
\$1,000 from Account No. J7140.462 Joint Recreation Gasoline
\$350 from Account No. J7180.464 Joint Recreation Propane
\$1,000 from Account No. J9010.800 Joint Recreation Employees Retirement
\$500 from Account No. J9030.800 Joint Recreation Social Security
\$2,500 from Account No. J9050.800 Joint Recreation Unemployment Claims

As Follows:

\$8,000 to Account No. J7145.200 Joint Recreation Capital Improvements

WHEREAS, the Joint Recreation Commission requested a clear and concise picture of the Recreation Park budget;

NOW, THEREFORE BE IT RESOLVED: The Village Board of Trustees approves the amendment to Resolution #21-2020 reversing the fund transfers as notated above; and

FURTHER RESOLVED, that this resolution shall take effect immediately.

Motion Made By: Trustee Bonner

Seconded By: Trustee McKee

Approved by Board of Trustees on June 8, 2020

**VILLAGE OF MALONE
RESOLUTION NO. 56-2020**

REC PARK FUND RESERVES

BE IT RESOLVED that the Village of Malone Board of Trustees has determined that funds from the Joint Recreation Reserves are needed to satisfy existing engineering obligations (Recreation Park Building Improvements) with invoices in the sum of \$28,000. The Village Board of Trustees authorizes the transfer of an amount not to exceed Twenty-Eight Thousand Dollars (\$28,000) from the Recreational Park Reserve Fund to cover the cost of the engineering fees, which has been approved by the Joint Recreation Committee.

Motion Made By: Trustee Boyea
Seconded By: Trustee Bonner
Approved by Board of Trustees on June 8, 2020.

**VILLAGE OF MALONE
RESOLUTION NO 57-2020
2019-2020 BUDGET AMENDMENT NO. 23**

Related to the appropriation and/or transfer of funds:

NOW, THEREFORE BE IT RESOLVED: The Village Board of Trustees amends their Budget as follows:

\$1,427.55 from Account No. A5142.50 Snow Removal Wages

As Follows:

\$475.14 to Account No. A3120.170.01 Police Dispatchers

\$150.35 to Account No. A3120.410.20 Police Uniforms

\$281.08 to Account No. A8170.461 Street Cleaning Equipment Maintenance

\$10.22 to Account No. A81770.462 Street Cleaning Gas

\$510.68 to Account No. A8170.463 Street Cleaning Diesel

\$208.80 from Account No. A3310.410.10 DPW Traffic Control Supplies

As Follows:

\$208.80 to Account No. A3120.462 Police Gasoline

\$179.90 from Account A5010.440 Street Administration – Purchase Services

As Follows:

\$3.22 to Account No. A5140.462 Brush & Leaf Gas

\$166.68 to Account No. A5140.463 Brush & Leaf Diesel

\$38,236.34 from Account No. F1990.00 Water Contingency Fund

As Follows:

\$38,236.34 to Account No. F8340.200 Equipment (Water Meters)

Motion Made By: Trustee Bonner
Seconded By: Trustee Boyea
Approved by Board of Trustees on June 8, 2020

TREASURER'S REPORT: Busy working to close 2019-2020 Budget while operating in the new 2020-2021 budget (to be expected).

CODE REPORT: Discussion about the mowing of lawns at abandoned homes and /bank Owned properties within the Village.

Upon the motion of Trustee Bonner with a second by Trustee McKee and unanimously carried to go out to bid for mowing services for abandoned and Bank Owned properties withing the Village.

DPW REPORT: Sprague St. Flushing being addressed by Jerry on 3.9.20. Busy flushing hydrants and pouring new sidewalks. Will find out when patch paving to take place on Webster Street.

POLICE CHIEF: Village Police are extremely busy.

NEXT MEETING: Monday, June 22, 2020 at 6:00 PM. Work Sessions, Wednesdays at 9:00am.

PUBLIC COMMENTS: Tom Shultz asked about future Webster Street paving; he is concerned if the paving gets too much higher the water run-off with have an effect on his property. Mr. Shultz inquired if the Village had heard if Gordmans was going to close and what the state of the Design Main Street project was. Mayor Dumas reminded Mr. Shults all grant projects were on hold due to COVID-19.

Allan Pollard, with the Telegram, asked for clarification on the Rec Park Building Project and inquired as to the status of the Foil Request from the Telegram.

Trustee Brian Langdon voiced concern over the uncertainty surrounding the Budget and the status of State contribute funds.

Upon the motion of Trustee Bonner with a second by Trustee Boyea and unanimously carried to go into Executive Session.

EXECUTIVE SESSION:

Upon the motion of Trustee Bonner with a second by Trustee Boyea and unanimously carried to come out of Executive Session.

Upon the motion of Trustee Langdon with a second by Trustee McKee and unanimously carried to go back into Regular Session.

**VILLAGE OF MALONE
RESOLUTION 58-2020**

APPROVAL TO RESCIND MOTION CONCERNING SCHOOL RESOURCE OFFICER

WHEREAS, the Village Board of Trustees, at the request of BOCES, made the motion to terminate the Probationary Appointment of John Kissane as the School Resource Officer located at the Franklin Essex Hamilton BOCES' North Franklin Educational Center effective June 11, 2020, at the May 27, 2020 Work Session; and

WHEREAS, BOCES asked the Village Board of Trustees to rescind that motion and resolve to allow School Resource Officer, John Kissane, to resign his position;

NOW, THEREFORE, BE IT RESOLVED, the Village Board of Trustees rescinds the motion made on May 27, 2020 to terminate the Probationary Appointment of John Kissane as the School Resource Officer located at the Franklin Essex Hamilton BOCES' North Franklin Educational Center effective June 11, 2020; and

IT IS FURTHER RESOLVED, that the Village Board of Trustees will accept the resignation of School Resource Officer John Kissane effective June 11, 2020.

Motion Made By: Trustee Boyea

Seconded By: Trustee Bonner

Approved By Board of Trustees on: June 8, 2020

**VILLAGE OF MALONE
RESOLUTION 59-2020**

FULL TIME ACCOUNT CLERK

WHEREAS, the VILLAGE OF MALONE wishes to hire a full-time account clerk for the offices at 343 West Main Street; and

WHEREAS, a certification of eligibles list was obtained from Franklin County Civil Service; and

NOW, THEREFORE, BE IT RESOLVED the Village of Malone Board of Trustees authorizes the hiring of Michele LeBare at a rate of \$15.30 per hour to start June 26, 2020 as a full-time account clerk

Motion Made By: Trustee McKee

Seconded By: Trustee Bonner

Approved By Board of Trustees on: June 8, 2020

**VILLAGE OF MALNE
RESOLUTION 60-2020**

AUTHORIZATION TO ADVERTISE FOR CODE DEPARTMENT

WHEREAS, the Village of Malone (“Village”) has open positions within the Village Code Department;
and

WHEREAS, there are no current candidates on the certifications of eligible list for Code Officer with the Franklin County Civil Service;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees authorizes the placing of an ad for a full-time Code Secretary and a part-time Code Officer, to be placed in multiple publications.

Motion Made By: Trustee Boyea

Seconded By: Trustee McKee

Approved By Board of Trustees on: June 8, 2020

**VILLAGE OF MALONE
RESOLUTION NO. 61-2020**

APPROVAL OF 2020-2021 NOTICE OF BENEFITS

NOW, THEREFORE, BE IT RESOLVED: The Village Board of Trustees approves the 2020-2021 Notice of Benefits for the Chief of Police, Treasurer/Budget Officer, Village Clerk/Registrar/Tax Collector/Records Management Officer, Public Works Maintenance and Construction Supervisor, Code Enforcement Officer, Part-Time Rec Directors, Fixed Asset Officer (2019-2020), and Fixed Asset Officer (2020-2021).

Motion Made By: Trustee McKee

Seconded By: Trustee Boyea

Approved By Board of Trustees on: June 8, 2020

ADJOURNMENT:

Upon the motion of Trustee Boyea to adjourn the meeting at 8:17 PM.

Respectfully submitted,


Rebahka L. Scaccia, Village Clerk

