

At the Regular Meeting of the Malone Village Board, held on January 9, 2017 at 6:30 PM at 16 Elm Street the following were present:

Joseph Riccio	Mayor
Andrea Dumas	Trustee
Brian Langdon	Trustee
Archie McKee	Trustee
Norman Bonner	Trustee

Also in attendance:
 Cheryl Douglas, Village Clerk
 Chief Premo

Kristine Lashway, Treasurer
 EJ Conzola, Malone Telegram

APPROVE THE MINTUES OF THE REGULAR MEETING: 12/19/2016

Upon the motion of Trustee Langdon with a second by Trustee Dumas and unanimously carried to approve the minutes as presented and placed on file.

PAY BILLS:

Fund	Amount
Trust & Agency	\$ 290,476.63
Joint Recreation	\$ 21,812.89
MultiFund	\$ 237,643.00
TOTAL	\$ 549,932.52

Upon the motion of Trustee McKee with a second by Trustee Dumas and unanimously carried to pay the bills as presented by Treasurer, Kristine Lashway.

CODE APPLICATIONS/CODE REPORT: The canvass is being done right now for a Code Enforcement Officer. By Friday Civil Service will give us the canvass list indicating all the people that are interested. With the absence of a Code Officer, 911 Emergency Services would like us to try to find someone who can take care of fire calls. Discussion was held. Trustee Langdon and Trustee Bonner will work on this. We can maybe pull from neighboring towns. The Board agreed to pay a stipend of \$100 per fire call. The person would use their own vehicle and travel would be included.

Upon the motion of Trustee McKee with a second by Trustee Dumas and unanimously carried to try to hire an on-call Code Officer to answer fire calls at a rate of \$100.

COMMITTEE REPORTS: Village Municipal Offices – 343 W Main Street – We are still waiting on the deed. We have the heating people and electrical company in line to come in as soon as we are given the go ahead.

Policy and Procedure Committee: The Committee has started attacking the policies and procedures. We decided to attack the ones that involve the handling of money. There are about seven of them that could probably be combined into two.

Solar Project: December 2017 is the deadline to get the project up and running. Joe met with Franklin County Manager and the Attorney to get the project moving forward. There needs to be deeds to subdivide the property (Village/County). There needs to be two deeds, two tax ID's so as to differentiate where the money is going because it is federal money. Attorney Miller is going to speak with Attorney Nichols to have these drawn up. We are still the landlord; we are not conveying any land to the county.

DPW Committee met and that went well. They are getting handle on water and sewer billing.

CORRESPONDENCE:

Burnham Benefit Advisors – Donation – We received a donation in the amount of \$250 for the Malone Recreation Park.

Upon the motion of Trustee Dumas with a second by Trustee Bonner and unanimously carried to accept the donation in the amount of \$250.

Winter Carnival Parade – Discussion – The YMCA has contacted us with regards to the parade to be held on February 4, 2017. We will have to do the NYSDOT PERM33c form and the necessary paperwork with Chief Premo and Gerald Fisher DPW Supervisor. Mayor Riccio met with Pat Maguire and he said that YMCA should name the Village as additional insured. We should have a general office policy on parades. Chief Premo mentioned we should have a Standard Office Policy on the parades so that everyone is treated the same way and does all the necessary paperwork.

Upon the motion of Trustee McKee with a second by Trustee Dumas and unanimously carried to authorize the Mayor to sign the PERM 33c.

NEW BUSINESS:

Budget Meeting Dates and Meeting Date Changes – Kristine Lashway, Treasurer has presented her meetings and budget dates for the FY 17-18. The budget work dates are February 18, March 4, March 11 and March 18 at 9:00 AM. She is proposing to move the meeting of March 27 to March 20 and move the April 24th meeting to April 17 to hold the public hearing for the budget.

Upon the motion of Trustee McKee with a second by Trustee Bonner and unanimously carried to change the meeting dates and holds budget hearings on the Saturday's listed.

Request to go out to bid on Police Vehicle – Chief Premo would like to go out to bid on the 2010 Chevy Impala. Minimum bid of \$2000.

Upon the motion of Trustee Dumas with a second by Trustee McKee and unanimously carried to advertise the police vehicle.

Request to have penalty waived on water bill – Mr. Wiltz came in on January 5, 2017 and said he didn't get his water bill in October for his property he just purchased. He wanted the Board of Trustees to waive the \$10.67 penalty that was incurred on this bill. The Board discussed this and a letter will be written as well as providing him with the local code showing where it's the responsibility of the property owner to see that the bill is received and paid on time.

Upon the motion of Trustee Bonner with a second by Trustee McKee and Trustee Langdon voting naye and carried to deny the waiving of the penalty.

Resolution No. 1-2017 – Budget Amendment

**VILLAGE OF MALONE
RESOLUTION NO. 1 – 2017**

BUDGET AMENDMENT NO. 13 2016-2017

Related to the appropriation and/or transfer of funds in the General Fund;

NOW, THEREFORE BE IT RESOLVED: that the following amount (s) be and the same hereby are appropriated/transferred:

\$2,000 from Account No. A1990 General Fund Contingency Fund

As follows:

\$2,000 Account No. A1325.1 Treasurer Support Staff

Increase Revenue Code A2260 – Police services \$260.16

Increase Appropriation Code A3120.1 – Police OT Wages \$260.16

Increase Revenue Code J2705.20 – Other Gifts & Donations

Increase Appropriation Code J7140.4 – Supplies & Materials - \$250.00

\$91,863 from Account No. A230.2 General Fund Capital Reserves

As follows:

\$91,863 Account No. A1620.420 Buildings – Administration - Main Street

Motion Made By: Trustee Dumas

Seconded By: Trustee McKee

Approved By Board of Trustees on: January 9, 2017

Resolution for Deeds: Mayor Riccio to offer a resolution from the floor to authorize the Village Attorney to issue two separate deeds for the property to partition the Village owned land fill into two lots A & B. There will be two new deeds and what remains of the original 40 acres will be the third deed. The solar project will take up 18-20 acres. We are carving two parcels out of the bigger one. Mayor Riccio will follow up with the county attorney and our attorney about the fees for this and how it is going to get paid.

Upon the motion of Trustee Bonner with a second by Trustee Langdon and unanimously carried to authorize the village attorney to draw up the deeds.

TREASURER'S REPORT: Kristine will have a report out next week. She is working on budget. She provided a budget amendment earlier in the meeting.

Kristine received a letter from EFC asking her to sign the NYS Revolving Fund (SRF) for the short term loan. She is asking for Board approval to do this.

Upon the motion of Trustee Langdon with a second by Trustee Bonner and unanimously carried to approve the signing of the document.

DPW REPORT: Gerald Fisher was not here tonight. He said they are still working on the WWTP with several start ups, new equipment scheduled for next week, they are plowing and sanding when needed, the Empire State Games would like us to display eight banners on Main Street, small water leak on Academy Street.

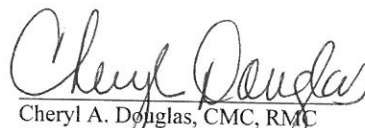
POLICE CHIEF: Enterprise vehicle fleet. There is a conference call next week and Chief Premo should be included in this call.

PUBLIC COMMENTS: None.

ADJOURNMENT:

Upon the motion of Trustee McKee to adjourn the meeting at 7:22 PM.

Respectfully submitted,


Cheryl A. Douglas, CMC, RMC
Village Clerk